

CERTIFICATE OF RELIEF FROM DISABILITIES vs. CERTIFICATE OF GOOD CONDUCT

WHO IS ELIGIBLE?	WHEN CAN I APPLY?	HOW DO I APPLY?	WHAT DO I NEED?
<p>A CERTIFICATE OF RELIEF FROM DISABILITIES (“CRD”) is available to people with any number of misdemeanors but no more than one (1) felony*</p> <p><small>*If there were two or more felonies relating to the same matter in the same court, those felonies are treated as one felony for CRD purposes.</small></p>	<p>You may apply for a CRD any time after your last conviction, including at sentencing.</p>	<p>With New York State convictions, APPLY TO THE COURT WHERE YOU WERE SENTENCED. You must apply for a CRD for each of your convictions. Contact the sentencing court for specific questions about their procedures for submitting a CRD request.</p>	<p>What do I need for a CRD?</p> <ul style="list-style-type: none"> • Certificate of Disposition from the Court where you were sentenced • Evidence of rehabilitation: letter of recommendation from employer/pastor/teacher, report card, training completion/certificate of training, drug/substance abuse treatment, probation letter showing successful discharge • Application form completed <p>For Question 14 on the application, you may check (c) and state your precise relief – ex: “relief barring me from obtaining my NYS driver’s license”</p> <p>*THE APPLICATION MUST BE NOTARIZED*</p>
<p>A CERTIFICATE OF GOOD CONDUCT (“CGC”) is available to people with two or more felony convictions on separate dates as well as any number of misdemeanors**</p> <p><small>** If you are applying for jobs in law enforcement or “public offices,” they may require anyone with a record to apply for a CGC.</small></p>	<p>You may apply for a CGC based upon your most serious conviction and you’ve waited: Class A or B felony: 5 years Class C,D,E felony: 3 years Misdemeanors: 1 year</p> <p>since your sentence or incarceration period.</p> <p>You may also apply for a CGC if you have out-of-state convictions or federal convictions.</p>	<p>After the required waiting period, 1 year to 5 years depending on your conviction, you may apply to Department of Corrections and Community Supervision (“DOCCS”). You only need one (1) CGC as it will apply to all of your convictions.</p>	<p>What do I need for a CGC?</p> <ul style="list-style-type: none"> • Original application form • Copies of the last 2 years of Federal tax filings • Copies of your W-2s if you were employed • Copies of any other income tax documents for the last 2 years <p>DOCCS will then assign a Parole Officer to investigate your application. The officer will review your application and then set up an interview at your residence. This application process may take some time depending on the complexity of your history.</p> <p>*THE APPLICATION MUST BE NOTARIZED*</p>

For more information on CGCs, visit: <https://doccs.ny.gov/certificate-relief-good-conduct>
For more information on CRDs, visit: <https://www.nycourts.gov/courthelp/Criminal/CRD.shtml>
This is not meant to replace legal advice, please consult an attorney for advice



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